Item No. N/A	Classification: Open	Date: 4 March 2024	Decision Taker: Cabinet Member for Communities, Democracy and Finance	
Report title:		Easter of Food and Fun 2024 holiday programme grant recommendations		
Ward(s) or groups affected:		All		
From:		Strategic Director of Children and Adult Services		

#### **RECOMMENDATIONS**

- 1. That the Cabinet Member for Communities, Democracy and Finance approve the use of £192,910 for 32 providers identified for the Easter of Food and Fun Holiday Programme as part of the Holiday Activities and Food programme for 2024.
- 2. That the Cabinet Member for Communities, Democracy and Finance note the recommended Easter 2024 grant allocations by provider in Appendix 1 and the provider locations in Appendix 2 of the report.
- 3. That the Cabinet Member for Communities, Democracy and Finance approve the allocation of £25,000 of the Easter Food and Fun Holiday Programme budget to support providers to make places available for children with Special Educational Needs and Disabilities.

#### **BACKGROUND INFORMATION**

- 4. The Department for Education (DfE) has provided grant funding to all English local authorities, including Southwark, to deliver a Holiday Activities and Food (HAF) programme during Easter, summer, and winter holiday periods from Easter 2021 to Winter 2024. The programme is designed to deliver healthy food and enriching activities to local schoolaged children eligible for free school meals (FSM). The Southwark holiday programme is known locally as the Food and Fun programme.
- 5. Based on previous amounts of funding received from DfE, Southwark Council anticipates an allocation of a minimum of a £1,500,000 grant. This will cover the cost of coordinating and delivering the HAF programme over Easter, summer and winter school holidays in the 2024 calendar year.

- 6. The programme's objectives are for eligible children to:
  - Eat more healthily
  - Be more active during school holidays
  - Take part in engaging and enriching activities
  - Feel safe and not isolated
  - Have greater knowledge of healthy lifestyles and nutrition
  - Be more engaged with school and other support services
  - Have greater knowledge and awareness of holiday club provision
- 7. The Department for Education also requires that:
  - Provision is inclusive and accessible
  - Provision is offered to all FSM children in the local authority
  - Ideally provision is offered four hours a day, four days a week, for four weeks in the Summer and for one week at Easter and winter

#### **KEY ISSUES FOR CONSIDERATION**

## The Approved Provider List overview

- 8. The Approved Provider List (APL) was set up in 2023 in order to improve quality assurance processes, the experience of funded holiday programme providers and efficiency of funding allocations. The APL enables providers to be made aware of funding further in advance of the school holidays, and to access training opportunities and tailored support. This gives organisations a longer lead in time to develop, plan and advertise their holiday club offer in order to maximize the quality and impact of the programme on target communities. Being a member of the APL does not guarantee that an organisation will receive a grant however it demonstrates a level of due diligence that will not need to be repeated ahead of future funding bids related to the HAF programme.
- 9. Only current members of the APL were able to submit bids to run programmes during Easter 2024. 37 organisations joined the APL in 2023 and were quality assured as part of the application process.
- Organisations wishing to join the APL for the summer 2024 programme onwards had to submit complete applications by December. These will be assessed ahead of summer 2024 delivery.

# Easter of Food and Fun grants: assessment and funding recommendations

11. The first funding round of the Southwark 2024 HAF programme is for the Easter holidays. The application process for Easter funding was shared amongst the APL members.

#### **Grant Criteria**

- 12. The grant criteria are designed to ensure all providers meet the required standards of both Southwark Council and the Department for Education.
- 13. Organisations applying for Easter grant funding are required to meet all the following general and specific criteria.

#### General criteria

- Organisations eligible for funding include registered charities, voluntary, community or faith organisations, companies limited by guarantee, Community Interest Companies, Social enterprises, Schools, and Parent Teacher Friends Associations. All organisations are required to run a not-for-profit HAF programme.
- Organisations cannot be funded by another local authority to run HAF provision at the same location they are applying for funding from Southwark council for.
- Based in and/or providing services within the London Borough of Southwark.
- Operate from fit for purpose premises and show evidence of ability to adapt services to meet the needs of their clients.
- Have quality assurance measures in place.

## Specific criteria

- The programme will be free of charge for eligible families
- Providers must include the following in their programmes every day:
  - Food and nutrition skills aimed at improving knowledge and awareness of healthy eating
  - Structured physical activity for at least 60 minutes each day
  - Enriching activities which offer children the opportunities to develop new skills or knowledge or have different experiences
- Programmes must be able to provide at least one meal a day and all food provided, inclusive of snacks, must meet school food standards.
   Meals provided should be culturally diverse to reflect the preferences of residents.
- Providers must be running or linked to an Ofsted-registered child provision if children of 8 years or below are attending (where their parents/carers are not on the premises) for:
  - More than 2 hours per session
  - More than 14 days a year
  - Unless their programme is exempt if the club is registered as an activity-based setting offering no more than two types of activities

#### **Cross-programme criteria**

14. The following criteria have been applied when considering funding applications to ensure the Easter of Food and Fun programme as a whole is inclusive and caters to the needs of the borough:

- Sufficient geographical spread: The geographical spread of applicants was checked to ensure all wards within the borough had adequate holiday provision, particularly in areas of higher need in terms of food insecurity and mapped against the Income Deprivation Affecting Children Index (IDACI).
- Focus on 12-16 year olds: The Easter programme as a whole caters to the full age range stipulated by the Department for Education (4-16 year old school children). A particular focus has been placed on 12-16 year olds as previous holiday periods have shown a lack of sufficient provision for and/or engagement with this age group.
- Special Educational Needs and Disabilities (SEND) requirements: There
  is sufficient provision available to support eligible children and young
  people with SEND requirements.
- Delivery is in line with the "gold standard" model: As stipulated by the DfE, programmes can deliver provision a minimum of 4 hours a day, 4 days a week for 1 week during the Easter holiday period.
- 15. The base grant funding level for the Easter programme is £22 per child per day. This has been set based on feedback from previous holiday programmes in Southwark, other local authorities, meal suppliers the team have worked with, the underspend from Easter and summer and the budget available for Easter. This grant covers a variety of costs associated with the programme including resources for enriching activities, equipment for physical activities, staffing and administrative costs, nutritional education and healthy meals for participants.
- 16. The applications received for the Easter programme from approved providers are summarised in the table below:

Total number of applications	32 providers to deliver 64 holiday programmes
Applications that meet the criteria and have been recommended for funding	54
Applications that have not been recommended for funding	10
Holiday clubs that are able to provide SEND provision	52
Approximate total number of individual children who will be supported over Easter as estimated by holiday club providers and previous delivery	2,087
Total number of holiday club places for children being recommended	7,981
Total amount of grant funding allocated	£217,910

- 17. Officers have assessed applications based on the criteria stipulated above and as outlined in the background papers. Applications were then assessed as a group to ensure cross-programme criteria were also satisfied. Providers were asked to provide details of the number of days they can operate over the Easter period and how many places they can provide per day. This information was then used to calculate how many places each programme could make available over the holidays.
- 18. Due to the number of applications and volume of funding requested, the council are unable to fund all places applied for. To ensure the allocation of funding amongst organisations was fair, the following rules were applied:
  - All individual programmes have been recommended funding for a maximum of 4 days over one week of the Easter holiday period, as stipulated by the DfE as the "gold standard" model of HAF provision
  - All individual programmes were capped at 150 places per day per location
  - Programmes and locations that have previously taken part in Southwark's Food and Fun programme were capped to the number of participants per day that attended previously as evidenced during quality assurance visits to recent programmes and in the monitoring and attendance data from previous programme cycles.
- 19. Applications were received for 10 new holiday programme locations. They are not recommended for funding due to:
  - Not funding several new clubs geographically close to one another to prevent competition between them whilst prioritising organisations with experience of running successful Food and Fun holiday clubs
  - Prioritising funding holiday clubs that have provided sufficient evidence of their relationship with the target beneficiaries of the programme
  - Prioritising funding clubs specifically for 12-16 year olds. Engagement with this age group has previously been challenging where clubs have only offered a programme for both younger and older children together. Evidence indicates that programmes for older children only are more attractive to this age group
  - Not funding new clubs in less deprived areas in favour of funding clubs in areas of high deprivation
  - 20. The base funding level has been set to £22 per child per day in order to help providers run a cost-effective programme, bearing in mind the cost of living crisis. As stipulated in paragraph 17, applying the above cut offs and rules enables the council to fund eligible providers for up to 4 days of provision, which maximises the number of individual eligible beneficiaries the programme can reach over the Easter period.

- 21. 30 providers across 52 programmes have confirmed that they can make places available for children with SEND needs. The holiday programme team have allocated the remaining grants budget for Easter (£25,000) to provide additional funding and support for those who provide places for children with SEND needs.
- 22. Once the grant recommendations have been approved and communicated to successful holiday clubs, they will be invited to apply for funding to support children with SEND needs. Applicants will be required to detail:
  - the number of individual children they're planning to support
  - Whether the children attend mainstream or specialist schools, alongside a list of the specialist schools
  - the level of SEND needs their programme can cater for, for example physical access for young people in wheelchairs or providing 1 to 1 or 1 to 2 support for children with more complex needs
  - the benefits their programme will offer children with SEND
  - what the funding will be used for, for example to hire specialist staff with appropriate experience and qualification or specialist equipment such as sensory activities or software to help with engagement.
- 23. This budget will be awarded based on the applications made, and previous programme delivery. Programme registration and attendance data and evidence of SEND-specific expenditure is required for providers to receive the full awarded grant, which is an addition to the base grant funding awarded per child. This funding will be used to support SEND children to access the programme by enabling providers to pay for support workers and specialist equipment. The HAF team will verify the details of children eligible for additional SEND funding with the relevant team in Southwark Council.
- 24. The 32 providers and 54 programmes recommended for funding are well distributed across the borough according to areas of high deprivation and cater to all eligible age groups. Full details of the recommended allocations for grant funding can be found in appendix 1 and a map of recommended programmes can be found in appendix 2.
- 25. To ensure the programme meets the Department for Education standards, Southwark Council will also be directly procuring the following:
  - Take and Make Boxes through Kitchen Social, distributed to children each week. These are healthy recipe-kit boxes that support families to cook nutritious meals together at home, supported with physical recipe cards and online videos.
  - Deliveries of fresh fruit from an East Street Market trader to support our providers in offering healthy snacks as part of their programmes.

26. The holiday programme team regularly consults approved providers to ensure programme enhancements funded by the council remain relevant and meet the needs of funded clubs and programme participants. Some holiday clubs have requested supplementary grant funding instead of Take & Make recipe boxes so they can use the funds to create their own equivalent cooking activity or other nutritional education activities. Appendix 1 details the organisations which have requested this.

## **Conditions of Grant Funding**

- 27. Organisations awarded grant funding are subject to monitoring through the council's Conditions of Grant Funding (COGF). Schedules to these cover the key areas of: governance and employment; finance; employment practices and monitoring and information. In addition to a requirement to comply with these conditions, organisations are subject to an annual monitoring visit, and the monitoring framework includes a monitoring checklist, which assesses each of the areas covered within the COGF as well as service delivery.
- 28. Where any significant issues are identified during monitoring which could give rise to a breach in the COGF, the council will write to the relevant organisation and set out what action needs to be taken. In such cases they will be advised that the funding continuation is subject to their taking the necessary remedial action to address concerns. Failure to do so may result in the council taking the appropriate action to terminate the funding by way of a further report.

## **Policy framework implications**

29. The Food and Fun holiday programme directly contributes to Southwark Council's Fairer Future Commitments of tackling health inequalities and ensuring all children have the best start in life by providing children who are eligible for benefits-related free school meals with nutritious meals and a safe and enriching environment during the school holidays<sup>1,2</sup>.

#### Community, equalities (including socio-economic) and health impacts

#### **Community impact statement**

- 30. The Food and Fun holiday programme intends to provide targeted support to children, young people and families vulnerable to food insecurity to access nutritious food and enriching activities over the school holidays in 2024.
- 31. The 2019 Survey for Londoners highlighted the stark issue of food insecurity in Southwark. 23.5% of people over 16 years and 25.8% of children surveyed were food insecure, equating to approximately 75,000

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<sup>&</sup>lt;sup>1</sup> Southwark Council. 2020. Southwark's Borough Plan 2020-2022. Council Plan Refresh.

<sup>&</sup>lt;sup>2</sup> Southwark Council. 2022. The Southwark Plan 2019-2036.

- of residents over 16 years and over 15,000 Southwark children<sup>3</sup>. Food insecurity for both adults and children is worse in Southwark than the London average (21% for adults and 17.5% for children)<sup>3</sup>.
- 32. In 2019, there were clear inequalities that existed within those struggling with food insecurity in Southwark. People of Black ethnicities, people living in social housing, families with dependent children, unemployed or low paid adults, and those in debt were identified as priority groups more vulnerable to food insecurity<sup>3</sup>.
- 33. The pandemic and subsequent cost of living crisis, further exacerbated the issue of food insecurity across the country. The Food Foundation's survey series on the impact of coronavirus on children's food has continually demonstrated that families with children have suffered significantly. Their most recent data published in March 2021 highlighted that 41% of households with children on free school meals reported experiencing food insecurity in the last 6 months, equating to four million people including 2.3 million children<sup>4</sup>. Black and mixed ethnicity households with children continue to experience higher levels of food insecurity than their white counterparts<sup>3</sup>.
- 34. The school holidays can be a pressure point for some families because of increased costs (such as food and childcare) and reduced household incomes. This can result in children from low income families being less likely to access organised out-of-school activities, and more likely to experience poorer nutrition and physical health and to experience social isolation. The impact of the pandemic and the cost of living crisis is likely to have increased the need for this provision, with more families experiencing reduced household incomes and increased food insecurity.
- 35. The Food and Fun programme intends to benefit a cohort of Southwark's most vulnerable children and young people, contributing to the reduction of health inequalities over the long term. A joint Equalities and Health Impact Assessment was completed for the holiday programme and can be found in appendix 3. This assessment demonstrates that the holiday programme shows no potential for discrimination and the holiday programme team have taken appropriate steps to advance equality of opportunity and foster good relations between the council, providers and residents accessing the programme with different protected characteristics.

#### Equalities (including socio-economic) impact statement

36. The joint Equalities and Health Impact Assessment found in appendix 3 was undertaken in order to assess the need for the provision to be delivered as part of the Food and Fun holiday programme and the cohort

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<sup>&</sup>lt;sup>3</sup> Southwark Council. 2022. JSNA Annual Report 2022, Southwark's Joint Strategic Needs Assessment.

<sup>&</sup>lt;sup>4</sup> Food Foundation. 2021. The Impact of Covid-19 on Household Food Security.

- of children and families who would be most likely to benefit from it. The holiday programme is anticipated to have positive impacts for all children, young people and families that it reaches.
- 37. As illustrated in the joint Equalities and Health Impact Assessment, particular groups are more likely to experience food insecurity and health inequalities than others. For example, children and young people with Special Educational Needs and Disability (SEND) needs are more likely to be eligible for free school meals and thus be at a greater risk of food insecurity than other students. Alongside this, in 2019 a higher proportion of black residents were vulnerable to food insecurity compared to white residents<sup>2</sup>.
- 38. The Food and Fun programme specifically targets families vulnerable to food insecurity in Southwark by funding programmes across the borough with a focus on areas with higher levels of deprivation, as well as programmes that deliver SEND provision. These areas of high socio-economic disadvantage also have a higher concentration of black residents. It's anticipated that the programme will continue to have a positive impact on this community as evidence suggests a higher proportion of children and young people of black ethnicity will be eligible for the programme and the programme locations have been mapped to ensure they are in areas of high deprivation. The Holiday Programme team works with the wider Public Health team to advertise the programme directly to asylum seeker and refugee families based in temporary accommodation who may not otherwise be reached by this programme.
- 39. To ensure the holiday programme is an attractive offer to the diversity of prospective participants, a variety of holiday clubs have been recommended for funding including sports programmes, religious groups and camps offering STEAM activities and arts and crafts. All holiday clubs are supported to serve food that is culturally varied and takes into consideration religious preferences.

#### **Health impact statement**

40. As described in the joint Equalities and Health Impact Assessment (2022), the Food and Fun holiday programme is anticipated to have positive health impacts for all children, young people and families that it reaches. Providing nutritional education to participants and their families and recipe boxes to children that attend the programme helps improve the food security of Southwark residents by supplying a meal for 4 people per box to be enjoyed at home. The recipes in these boxes are healthy, low cost and simple to make to encourage families to cook healthy meals easily beyond the scope of the programme which will ultimately improve their health and wellbeing.

## Climate change implications

- 41. To reduce the impact the delivery of the programme has on the environment and climate change, the Take and Make recipe boxes and fresh fruit will be delivered in bulk to the holiday clubs rather than across multiple days. The Holiday Programme team will be looking to ensure that delivery vehicles used to deliver any food to the holiday programmes are low or zero emission.
- 42. The Take and Make Recipe Boxes contain exclusively vegetarian recipes, which supports the children and families attending the Food and Fun holiday programme to learn to cook, taste and enjoy meat-free meals. Holiday clubs cooking their own meals for the programme are also trained on how to create a more environmentally sustainable menu with more plant-based options. This will contribute to a shift in mind-sets around vegetarian and vegan meals, which may encourage families to eat meat-free options more often. This has benefits for sustainability as meat consumption contributes significantly to the climate emergency.
- 43. Kitchen Social (the Take and Make recipe box supplier) incorporate education around sustainability into their recipe videos and added information about sustainability into their recipe cards. This helps encourage conversations around eating an environmentally sustainable diet, which ties into the training new and existing holiday clubs receive about adjusting the food served during the programme to benefit the environment.

#### Social Value considerations

44. The Public Services (Social Value) Act 2012 requires that the council considers, before commencing a procurement process, how wider social, economic and environmental benefits that may improve the well-being of the local area can be secured. The details of how social value will be incorporated within the tender are set out in paragraphs 44 – 46.

#### **Economic considerations**

45. The application for joining the Approved Providers List (APL) for the Food and Fun holiday programme was advertised widely, including amongst local VCS organisations, schools, faith groups and childcare providers. As detailed in the Guide for Applicants in appendix 4, as part of the APL application scoring process, points were awarded to grass roots organisations founded in areas where target beneficiaries are based. By supporting local organisations, this programme supports Southwark's economy as many funded organisations employ local residents with local knowledge and lived experiences.

46. The holiday programme team have worked with local food businesses to create a list of approved meals suppliers to signpost holiday clubs without cooking facilities to so that they can supply meals that meet school food standards. These suppliers cater to a variety of cultural and religious needs. The fresh fruit supplier for the holiday programme is an East Street Market Trader who lives and employs locally. This collaboration with local businesses supports the local economy and improves cohesion within the local community.

#### Social considerations

47. The application process has been shared widely as detailed in paragraph 44. This has led to a variety of organisations to apply for funding, largely across the voluntary and community sector. Organisations were selected to join the Approved Providers List based on the strength of the applications received. Grant recommendations for each approved provider were based on the satisfaction of the cross-programme criteria and previous delivery.

## **Environmental/Sustainability considerations**

48. As detailed in paragraphs 40 - 42, the council are committed to encouraging environmental sustainability through the holiday programme.

## Plans for the monitoring and management of the awarded organisations

- 49. The organisations receiving grant funding will be monitored and managed by: the Holiday Provision Programme Officer.
- 50. Grant funding is recommended based on how many places per day an organisation has requested funding for and previous attendance levels evidenced during quality assurance visits to recent programmes and in the monitoring and attendance data from previous programme cycles.
- 51. Each holiday club will be subject to a quality assurance visit to assess compliance with the programme and to support providers with any issues identified. They must also submit monitoring and evaluation data which will be utilised to inform future commissioning strategies.

## **Resource/Staffing implications**

- 52. Public Health staff have been managing the grants programme.
- 53. Please see financial implications section for impact on financial resources.

## **Financial implications**

54. Southwark Council will be allocated a minimum of a £1,500,000 grant from the DfE based on previous grant funding received. This will cover the cost of coordinating and delivering the HAF programme over Easter, summer and winter school holidays in the 2024 calendar year. The majority of this funding will be directly awarded as grant funding to local holiday provision providers to deliver the programme. The DfE grant funding will be paid to the Council in two instalments. The first instalment of up to 80% will be received in the 2024/2025 financial year and the second instalment up to of up to 20% will be received in the 2025/2026 financial year, dependent on delivery plans and reports submitted to the Department for Education.

## Legal implications

55. Please see concurrent from the Assistant Chief Executive (Governance and Assurance).

#### Consultation

- 56. Throughout Southwark's Food and Fun programme which began in Summer 2020, the HAF team have engaged with various stakeholders to understand their experience of the holiday programme and to identify areas for improvement for the future.
- 57. Stakeholders consulted included holiday club providers, pre-prepared meals suppliers, children and families, the holiday provision coordinators, other local authorities running HAF programmes and the Southwark Holiday Provision Network. This network includes providers and staff from relevant council departments who are involved in supporting holiday provision including colleagues working to improve access to cultural food in the borough.
- 58. Feedback and insights gained from previous programmes have directly influenced planning for the 2024 programme. The Holiday Provision Network continues to meet and will be consulted throughout the year.
- 59. Between 2022 2023, the council's HAF team worked with a PHIRST Fusion research team to conduct an evaluation of the council's holiday programme. The primary aims of this research was to gain a greater understanding of the acceptability, reach, and benefits of this programme to families and children in the borough. In 2023, the council began implementing the recommendations. For example, the EEQU booking system was funded for providers to promote and manage their programmes. This platform makes it easier for parents to find appropriate provision that is local to them and offers activities their children will like.

60. There is a cross council working group that shapes and informs the HAF programme development which includes Public Health, Education, Children's services, Youth services, Leisure and Communications. Funded holiday providers are also invited to share the impact of this programme on their communities and the challenges faced by their organisations and service users so that the programme team can be receptive to these needs when planning future holiday cycles.

#### SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

## Assistant Chief Executive of Governance and Assurance REF: (SB18122023)

- 61. This report seeks approval to allocate funding to 32 providers identified for the Easter of Food and Fun Holiday Programme as part of the Holiday Activities and Food (HAF) programme for 2024. The funding has been allocated by the Department for Education (DfE) and includes funding for SEND provision.
- 62. Paragraphs 11 to 13 note the DfE and council criteria that applicant organisations are required to satisfy and the factors that have been taken into account in order to ensure that the local allocation is fair and reasonable, both in its inclusivity and geographical reach. The report also confirms that a robust and transparent process for inviting and evaluating applications for funding has been followed and that this has been informed both by a consultation exercise and by the joint Equalities and Health Impact Assessment forming Appendix 3 which has been undertaken in order to assess the need for the provision to be delivered in this programme and the cohort of children and families who would be most likely to benefit from the programme.
- 63. The report also notes that recipients of the grant awards will be required to observe and comply with the council's conditions of grant funding and will be monitored in order to ensure appropriate service delivery and value. Paragraphs 55 to 59 describe how the programme has been kept under regular review and consultation for the purpose of assessing its impact and determining how it can be improved and developed.
- 64. The decision to approve the recommendations in this report is one which is expressly reserved to the Cabinet Member under Part 3D of the council Constitution.

## Strategic Director of Finance REF: [31PHHZ2023-24]

65. The Strategic Director of Finance notes the estimated value of this programme as per the recommendations set out in this report, totaling £192,910 for 32 providers identified for the Easter of Food and Fun Holiday Programme and £25,000 to support providers to make places available for children with Special Educational Needs and Disabilities (SEND).

- 66. The Strategic Director of Finance also notes the financial implications of this report which suggests Southwark Council will be allocated a minimum of a £1,500,000 grant from the Department for Education (DfE) based on previous grant funding received.
- 67. Subject to Southwark Council receiving the funding as noted in paragraph 66, sufficient budget would be available within the allocated resources to fund the overall programme.

## Other officers

68. There were no other officers.

## **BACKGROUND DOCUMENTS**

Background Papers	Held At	Contact			
Department for Education. Section 31 Grant Determination for the Holiday Activities and Food Programme 2023: No 31/6391	Children and Adult Services, Public Health Directorate, 160 Tooley Street, London, SE1 2QH	Ria Shah 07764 658 385			
Link: www.gov.uk/government/publications/holiday-activities-and-food-					
<u>programme</u>					
Department for Education. Holiday Activities Food programme Guidance 2023	Children and Adult Services, Public Health Directorate, 160 Tooley Street, London, SE1 2QH	Ria Shah 07764 658 385			
Link: https://www.gov.uk/government/publications/holiday-activities-and-food-programme/holiday-activities-and-food-programme-2023					

## **APPENDICES**

No.	Title	
Appendix 1	Easter of Food and Fun 2024 recommended grant allocations	
Appendix 2	Easter 2024 Food and Fun programme provider recommendations map	
Appendix 3	Joint Equality and Health Analysis- Food and Fun Holiday Programme 2022 – 2024	
Appendix 4	Southwark's Approved Providers List Guidance – December_2023	

## **AUDIT TRAIL**

Lead Officer David Quirke-Thornton						
2000 0111001	Strategic Director of Children and Adult Services					
	Strategic Director of Officer and Addit Services					
Report Author	Ria Shah					
	Holiday Provision Programme Coordinator, Public Health					
Version	Final					
Dated	8 February 2024					
Key Decision?	Yes					
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER						
Officer Title		Comments Sought	Comments Included			
Assistant Chief Ex	xecutive of	Yes	Yes			
Governance and Assurance						
Strategic Director	of	Yes	Yes			
Finance						
List other officers	here	N/A	N/A			
Cabinet Member		Yes	No			
Date final report	sent to Constituti	ional Team	29 February 2024			